

**Overview and Scrutiny Committee  
Work programme 2017/18**

**Chair** Councillor Karen Hastrick

**Vice-Chair** Councillor Ahsan Khan

**Councillors** Jagtar Singh Dhindsa, Aga Dychton, Amanda Grimston, Asif Khan, Rabi Martins, Darren Walford and Tim Williams

<b>Date of meeting</b>	<b>Item for agenda</b>	<b>Purpose/outcomes</b>	<b>Officer</b>
<b>22 June 2017</b>	Commissioning Framework: Community Centres – Holywell and Meriden	To receive presentations from each of the community centres funded through the Commissioning Framework and information about the work they carry out	Leisure and Community Section Head / Contract Monitoring Officer (Leisure and Community Team)
	Performance indicators: Quarter 4 2016/17	To review the end of year performance indicators	Head of Corporate Strategy and Communications
	New Task Group: Tackling loneliness	To approve new task group – tackling loneliness	Committee and Scrutiny Officer
	Review recommendations: Conservation Areas Task Group	To review the implementation of the Management of Conservation Areas Task Group’s recommendations	Committee and Scrutiny Officer
	Review recommendations: Parking Strategy (Year 1 recommendations) Task Group	To review the implementation of the Parking Strategy (Year 1 recommendations) Task Group’s recommendations	Committee and Scrutiny Officer

<b>Date of meeting</b>	<b>Item for agenda</b>	<b>Purpose/outcomes</b>	<b>Officer</b>
<b>22 June 2017 (continued)</b>	Community Safety Partnership Task Group: Membership, Chair and Terms of Reference	To approve the membership of the Community Safety Partnership Task Group To agree the task group's chair To agree the updated task group's updated terms of reference	Committee and Scrutiny Officer
	Work Programme 2017/18	To review the work programme for the forthcoming year	Committee and Scrutiny Officer
<b>20 July 2017</b>	Commissioning Framework: Community centres – Orbital (YMCA)	To receive a presentation from one of the community centres funded through the Commissioning Framework and information about the work they carry out	Leisure and Community Section Head
	Performance indicators – overview of PIs	Why does the council have PIs? Can councillors change them, e.g. targets? Are they reported to other organisations, e.g. central government	Head of Corporate Strategy and Communications
<b>28 September 2017</b>	Small Grants Fund report – 2016-2017	To review the annual report of the Small Grants Fund	Leisure and Community Section Head

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<b>28 September 2017 (continued)</b>	Commissioning Framework: Community centres – West Watford Community Association	To receive a presentation from one of the community centres funded through the Commissioning Framework and information about the work they carry out	Leisure and Community Section Head
	Performance report: Quarter 1 2017/18	To review the performance indicators for quarter 1 of 2017/18	Head of Corporate Strategy and Communications
<b>26 October 2017</b>	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
<b>23 November 2017</b>	Commissioning Framework Year 1 (2016-2017) review report	To review the annual report of the Commissioning Framework	Leisure and Community Section Head
	Performance report: Quarter 2 2017/18	To review the performance indicators for quarter 2 of 2017/18	
<b>20 December 2017</b>	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
<b>18 January 2017</b>			
<b>8 February 2017</b>	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer
<b>8 March 2017</b>	Call-in only	To consider any called in executive decisions	Committee and Scrutiny Officer

Date of meeting	Item for agenda	Purpose/outcomes	Officer
22 March 2017	Performance report: Quarter 3 2017/18	To review the performance indicators for quarter 3 of 2017/18	

**Standing items to be included on all agendas (except those for call-in only)**

- Call-in
- Executive decisions progress report
- Updates from chairs of Outsourced Services Scrutiny Panel; Budget Panel; Community Safety Partnership Task Group; Task Groups
- Update from council's representative on the Health Scrutiny Committee
- Work programme
- Dates of next meetings

**Items for consideration**

- Council's corporate priorities
  - managing the borough's housing needs
  - Watford 2020 (digital Watford)
  - providing for the town's vulnerable and disadvantaged community
 further information is available in the council's [Corporate Plan](#)
- Customer Service Centre changes (January / March 2018)

**Items to be carried forward to 2018/19**

- Review of recommendations: Neighbourhood Forum Task Group